

Ashley Dozier

CONTACT

(678) 323-6689
a.dozier411@gmail.com
147 Sleepy Creek Dr.
Athens, GA 30606

SKILLS

PHOTOSHOP

ILLUSTRATOR

ADOBE PREMIERE PRO

FINAL CUT PRO

WEB ARCHITECTURE AND
FRONT END FRAMEWORKS

ADAPTABILITY

PLANNING AND ORGANIZATION

ABILITY TO WORK WITH A TEAM

PROBLEM SOLVING

ATTENTION TO DETAIL

WORKING WELL UNDER
PRESSURE

EDUCATION

UNIVERSITY OF GEORGIA

August 2015 - December 2018
B.A., Entertainment and Media Studies
B.A., Sociology
New Media Certificate

INTERNSHIP EXPERIENCE

- SUMMER 2018 ● **BRANDED PICTURES ENTERTAINMENT** - Los Angeles, CA
- Completed script coverage
 - Conducted research for new and upcoming projects
 - Created decks for meetings and presentations
- SUMMER 2018 ● **THE ORCHARD** - Los Angeles, CA
- Updated information for new acquisitions on the company site
 - Created decks for meetings and presentations
 - Created social graphics
 - Researched social overviews on new talent
 - Conducted social tracking for new titles
 - Performed front desk and receptionist duties

WORK EXPERIENCE

- 2016 - 2017 ● **RUSH ATHENS TRAMPOLINE PARK** - Athens, GA
Assistant Manager/ Social Media Manager
- Managed opening and closing duties
 - Managed company finances
 - Scheduled birthday parties, group events, and private events
 - Trained new employees
 - Conducted daily office work
 - Managed Rush Athens social media accounts

FILM EXPERIENCE

- 2018 ● **ASSOCIATE PRODUCER, SOCIAL MEDIA MANAGER**
"Average, Ordinary, Incredible" - Indie Short Film
- Major class project
 - Collected, scanned, and copied cast and crew deal memos
 - Created campaign page on indiegogo to raise funds for production
 - Hired crew members
 - Maintained social media platforms and edited graphics for social media page
 - Collaborated with sponsors for funding and donations
 - Provided meals for cast and crew on set
- 2018 ● **1st ASSISTANT DIRECTOR**
"Ah-Pha" - Short Film
- Class project
 - Prepared script breakdowns and shot lists
 - Distributed call sheets to cast and crew
 - Coordinated cast and crew on set
- 2017 ● **PRODUCER**
"Please Recycle" - Short Film
- Major class project
 - Pitched film idea and concepts to potential crew members
 - Conducted interviews and hired crew
 - Organized paperwork and scheduling during all stages of production
 - Worked with casting director to hire cast
 - Viewed and commented on dailies with director for paper edits